

**Falmouth Skeet Club Inc.**  
**P O Box 3157**  
**Waquoit MA 02536**

**By-Laws of the Falmouth Skeet Club Inc.**

**Name:**

1. The organization shall be known as The Falmouth Skeet Club, Inc. In these by-laws, it shall be referred to as "The Club".
2. The Board of Directors in the by-Laws may be referred to as "The Board".
3. The purpose of The Club is to promote and maintain adequate facilities for clay target shooting in a safe environment.

**Membership:**

1. Membership Fee for the Club may be increased from time to time by a majority vote of the Board of Directors where a quorum is present.
2. All applicants must have a valid F.I.D. or L.T.C. (license to carry) firearms certificate. The board will verify the validity of the document before the membership approval.
3. Regular members shall be 18 years of age or older.
4. Proposed members, upon election and approval plus payment of the membership fees and dues, after a 90-day probationary period, shall become members and shall be entitled to all the privileges of the Club, and able to participate in a vote at the annual or special meetings thereof. Members are entitled to a key to the clubhouse upon payment of a key deposit, however, the key remains the property of the Falmouth Skeet Club. The key must be returned if the membership is discontinued.
5. Upon membership approval, new members shall pay an initiation fee that is set by the Board of Directors and the corresponding dues shall be prorated on a monthly basis for the current year.
6. The annual dues for all members are determined by the Board of Directors and are due every year by April 1<sup>st</sup>. The Board of Directors will assess a late fee if membership dues are not paid by May 1<sup>st</sup> of the current year.
7. Any member in good standing may request written approval from the board for a leave of absence. When granted, dues and membership privileges will be suspended for the

duration of that leave. Any member whose dues are in arrear for at least two months, and have not communicated to the Board of Directors with a written request for a leave of absence, shall be required to reapply to the club, and pay the initiation fee.

### **Officers:**

1. The officers of the Club shall consist of a President, a Vice-president, a Secretary, a Treasurer, and a Board of Directors ("The Board"). All must be members of the club in good standing.
2. The officers, except the directors, shall hold office for one year or until their successors are elected.
3. The President, Vice-president, Secretary, Treasurer and Directors shall be elected by secret ballot at the annual meeting of the club.
4. The Board of Directors, consisting of nine members, shall hold office for three years or until their successors are elected.
5. The officers shall be ex-officio members of the Board.
6. The President shall be chairman of Board.
7. All officers must attend 75% of the meetings and duties unless excused. Failure to do so is sufficient grounds for removal from the Board.

### **Duties of Officers:**

1. The President shall preside all formal meetings at the club.
2. The President shall, with the Treasurer, sign all written contracts of whatsoever nature and shall perform such other duties as may be provided by the by-laws which are usually incidental to the office of the President.
3. The Vice-President, in the absence or disability of the President, shall assume and perform all the duties of the President during such absence or disability. In the absence of both the President and Vice-President any duly called meeting may proceed to elect its own chairman pro tempore. In which case at least two board member Directors shall be present.
4. The Secretary shall be sworn each year to the faithful discharge of his/her duties and a record thereof shall be made upon the records of the club. He/she shall attend all meetings of the Directors and the members and shall record the proceedings of the members and the board at their respective meetings. The Secretary shall notify new members of their election and shall notify members and directors of their respective

meetings in accordance with the by-laws and perform such other duties as the Directors from time to time prescribe.

5. The Treasurer shall keep and share all accounts with the President and shall sign all written contracts of whatever nature, as required. The Treasurer shall collect all membership fees, dues and other amounts due the Club and deposit them in the Club bank account in the name of the Club. The Treasurer shall pay all bills approved by the President or a quorum of the Board and shall provide a written report of the state of the finances of the Club at the monthly directors meeting. At the annual meeting, the Treasurer shall provide a written report of the club finances for the year.
6. The Board of Directors shall be composed of nine members, together with the Officers, who shall be Directors by virtue of their office. They shall have the authority to direct, control and manage the property, activities and the business of the Club and have the power to execute any contracts on behalf of the club. They shall determine and specify the fees for membership and annual dues, as well as any other charges (e.g. field usage, components, ammunition, etc.) to be paid by the members. The Board may appoint sub-committees or officers to carry out specific activities within the Club. These committees shall meet at least once a month or as required.
7. Any vacancy in an elective office, except that of the President, shall be filled for the remainder of the term by the vote of the Board.
8. The Board shall have the power to recommend to the membership a person who they feel through meritorious service has earned the title of "Life Member".
9. The Directors and Officers shall be held harmless by the Club and the Club agrees to indemnify said Directors and Officers for all damages, costs, attorney fees and all related expenses not otherwise covered by insurance in respect to the actions of the Directors and Officers which in any way relate to the business of the club. This language is to be construed in a liberal manner.
10. The Directors shall take turns as Range Officers based on the "Duty Calendar", which is published on a periodic basis, for the club activities during the club operating hours. Additionally, Directors may be called upon to volunteer time as Range Officers to cover for other Directors, or when that role is required for special events.

## **Meetings:**

1. The annual meeting of the club shall be held in the town of East Falmouth during the month of April of each year. The date of the meeting shall be fixed by the President

and communicated via a written notice (or electronic mail) and shall be sent to the members at least seven days prior to the meeting.

2. Special meetings shall be called by the President at any time and must be called by him/her via a written request (or electronic mail) for at least three club members. A written notice (or electronic mail) stating the purpose of the meeting shall be sent to the members at least seven days prior to the meeting.
3. A quorum of members shall consist of 10 members in good standing. A quorum of the Board of Directors shall consist of seven Directors.
4. All members shall comply with the bylaws and with any rule of conduct promulgated by the board.

### **Resignation, Suspensions and Expulsions:**

1. All resignations of members shall be communicated to the Board, in writing. Any member desiring to resign shall do so before April 1st in any year.
2. the board may, by 2/3 vote at any meeting, suspend or expel any member who shall violate any rule of the club, or whose conduct appears to the board to be injurious to the good order or welfare of the club. A copy of charges collected against such member shall be sent to this member at least one week before the meeting at which time the same are to be considered, together with a notice of the time in place of such meeting and the member shall be entitled to a hearing at such meeting.

### **Amendments:**

1. These bylaws may be altered, amended, or repealed by a majority vote of a quorum as defined at any annual or special meetings of the membership, provided notice of such proposed alterations, amendments or repeal is given in the call of the meeting.

## **Committees:**

1. The president shall designate, at least 60 days before the next annual meeting, three members, including a chairperson, who shall propose a slate of candidates for officers and directors to be filled at the annual meeting. Nominations may also be made from the floor at said meeting. No incumbent officer or member of the board shall be a member of this committee. Prior to the annual meeting the committee will prepare paper ballots listing the proposed slate, leaving spaces for nominations from the floor.